

Lee Township
Special Meeting
February 2, 2024

The Special Meeting of the Lee Township Board was called to order at 4:00 pm at the Lee Township Fire Department located at 5415 109th Ave, Pullman Michigan.

Members Present: Clerk Friel, Supervisor Owen, Treasurer Godlew, Trustee Hatfield, Trustee Galdikas.

The purpose of the meeting to discuss assessing updates and Township Hall lighting and electrical estimates.

The meeting was called to order at 4:00 pm by Supervisor Owen.

Supervisor Owen presented the board with several assessing related documents for review.

Application for Exemption of Real and/or Personal Property: The board discussed the application, and addressed suggested corrections.

A motion was made by Owen and seconded by Hatfield to approve the application for exemption of real and/or personal property with the corrections discussed. All voted "Aye." Motion carried.

Resolution allowing for write-in appeals by resident taxpayers: The board discussed and suggested corrections.

A motion was made by Owen and seconded by Friel to approve the resolution allowing for write-in appeals by resident taxpayers with the corrections discussed. Roll call vote taken; Yes-Hatfield, Galdikas, Godlew, Owen, Friel. Motion carried.

Lee Township, Allegan County, Poverty Exemption Guidelines: Supervisor Owen explained the poverty exemption guidelines as suggested by the County, and suggested allowing an additional 20% additional income to qualify, as has been done in the past, and is the US Standard.

A motion was made by Owen and seconded by Galdikas to approve the Lee Township/Allegan County Poverty Exemption Guidelines, including the additional income amount of 20%. All voted "Aye." Motion carried.

Lee Township Assessing Department Accessibility of the Assessor's Office Policy Pursuant to PA 660 of 2018: The Board discussed the policy and suggested corrections.

A motion was made by Galdikas and seconded by Hatfield to accept the accessibility of the assessor's office policy, with corrections. All voted "Aye." Motion carried.

Resolution to Establish the Date for March Board of Review: Supervisor Owen presented a resolution provided by our assessor that read:

WHEREAS: MCL 211.30 authorizes alternate start dates for the March Board of Review,
NOW, THEREFORE, BE IT RESOLVED THAT THE LEE TOWNSHIP BOARD APPROVES HOLDING THE MARCH BOARD OF REVIEW ON THE WEDNESDAY DURING THE WEEK OF THE 2ND MONDAY IN MARCH.

A motion was made by Owen and seconded by Friel to approve a Resolution that determines the date of the March BOR, as Wednesday March 13, 2024. All voted "Aye." Motion carried.

Personal Property Canvass Policy/Procedure- Lee Township, Allegan County:

A motion was made by Godlew and seconded by Owen to approve the personal property canvass policy/procedure. All voted "Aye." Motion carried.

Lee Township Real and/or Personal Property Exemption Determination Guidelines:

A motion was made by Owen and seconded by Hatfield to approve the Lee Township real and/or personal property exemption determination guidelines. All voted "Aye." Motion carried.

Township Hall Electrical and Lighting: Supervisor Owen presented 2 bids for electrical and lighting at the Township Hall. A bid from Lakeside Services of Fennville, LLC, including 14 lights came in at \$4,000.00. Roland Electric, LLC submitted a bid for \$3,511.01, including 10 lights and utilizing some existing lights. Costs for permits and labor was not itemized by Lakeside Services. Work needs to be completed prior to the February 27, 2024 Presidential Primary.

A motion was made by Owen and seconded by Hatfield to approve the cost of electrical and lighting not to exceed \$4,000.00 to allow both contractors to bid including the use of existing lighting, permit fees and availability to complete work on time. Roll call vote taken; Yes- Hatfield, Galdikas, Friel, Godlew, Owen. Motion carried.

Motion was made by Owen and seconded by Friel to adjourn the meeting at 4:40 pm.

Minutes Submitted by:
Heather Friel, Clerk